

PITTSBURGH-MT. OLIVER INTERMEDIATE UNIT

July 14, 2010

Agenda

I. COMMITTEE ON EDUCATION

A. Consultants/Contracted Services

1. Georgina Senger

B. Payments Authorization

2. Catapult Learning-Social Studies
3. Catapult Learning-Classroom Strategies
4. Catapult Learning-Early Childhood
5. Linda W. Thompson
6. Pittsburgh Regional Center for Science Teachers
7. SMART Solutions

II. COMMITTEE ON BUSINESS

A. General Authorization

1. Daily Payments

Board Action Information Sheet

EDUC
 Action Item # 1
 July 2010
 Action Month



Linda M. Baehr
 Submitted By
 Linda M. Baehr
 Person Accountable

Consultants/Contracted Services *(not to be used for District employees)*

Name of Consultant or Firm: Georgina Senger Indicate the category of this contract:
 Address: 1607 Branning Road NEW RENEWAL
Pittsburgh, PA 15235

<input checked="" type="checkbox"/> Individual	<input type="checkbox"/> Minority	<input checked="" type="checkbox"/> Non-Minority	<input type="checkbox"/> Male	<input checked="" type="checkbox"/> Female	<input type="checkbox"/> City Resident	<input checked="" type="checkbox"/> Non-Resident
<input type="checkbox"/> Company	<input type="checkbox"/> Profit	<input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania	<input type="checkbox"/> Pittsburgh	<input type="checkbox"/> Allegheny County

- Security Clearance has been obtained Resume is attached
 Security Clearance will be obtained before contractor begins work
 Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$60,000.00</u>		Account Number(s)				
Rate of Payment <u>300.00</u> per day		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:	Department _____	---	---	---	---	---
<input checked="" type="checkbox"/> Supplemental Fund	<u>IDEIA-B</u>	---	<u>10</u>	<u>1500</u>	<u>320</u>	<u>\$60,000.00</u>
	Account Name _____	---	---	---	---	---

District Goals: 1. Maximum academic achievement 2. Safe and orderly learning environment 3. Efficient and effective support operations 4. Efficient & equitable distribution of resources to address the needs of all students 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit renew the contract with Georgina Senger to implement, administer and maintain programs under the Equitable Participation section of the IDEIA-B federal regulations for special needs students enrolled in the Diocesan schools for the period July 1, 2010 to June 30, 2011. Rate of payment to remain at \$300/day. Total compensation shall not exceed the amount of \$60,000.00 (see Exhibit A, attached).
 Charge to account: 10-1500-320-100-117-000.

Ms. Senger will continue to oversee programs for special needs students enrolled in the Diocesan schools. This program is funded under the Equitable Participation requirement of the IDEIA-B (Individuals with Disabilities Improvement Act) federal grant for parentally-placed special needs children in private schools.

Who will the services benefit?

These services will benefit all special needs children enrolled in parochial elementary and secondary schools.

Where will the services occur? (location)

Services will occur at various parochial elementary and secondary schools.

Linda M. Baehr
 Additional person(s) accountable for this tab

Board Action Information Sheet

EDUC

Action Item # 1

July 2010

Action Month

The operating period shall be from July 1, 2010 to June 30, 2011.

Explain why an external contract is necessary to provide these services?

An external contractor is necessary because the Intermediate Unit does not employ staff who can provide these services.

Indicate process for making recommendation:

Negotiated Solicited Proposals Competitive Bid

Describe the expected results of this activity:

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? Yes; No

Please explain how the objective was met or why the objective was not met

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? Yes No

Will there be a tangible work product at the completion of the contract? Yes No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

GEORGINA SENGER

Contractor, Equitable Participation Inclusion Specialist for the Diocesan schools, will:

1. assist individual schools in the implementation of Equitable Participation;
2. assure proper procedures are followed for evaluation of students who might qualify under Equitable Participation;
3. consult with parents concerning Equitable Participation regulations;
4. provide recommendations for curriculum modifications to service the needs of identified students;
5. provide and/or arrange for professional development programs to be presented to individual schools to further the implementation of Equitable Participation;
6. other activities as deemed necessary to successfully implement Equitable Participation.

Board Action Information Sheet

EDUC
 Action Item # 2
 July 2010
 Action Month



Linda M. Baehr
 Submitted By
 Linda M. Baehr
 Person Accountable

PAYMENTS AUTHORIZED

- Teachers Students Outside Firm or Person
 Other Staff Parents

Name: Catapult Learning, LLC
 Address: 470 N. Second Street, 2nd Floor
Philadelphia, PA 19123

- Security Clearance has been obtained. Resume is attached.
 Security Clearance will be obtained before contractor begins work.
 Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	<u>\$3,800.00</u>	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____	_____	_____	_____	_____
	Department	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	Title II-A	_____	10	2270	320	\$3,800.00
	Name	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

- District Goals:** 1. Maximum academic achievement 2. Safe and orderly learning environment 3. Efficient and effective support operations 4. Efficient & equitable distribution of resources to address the needs of all students 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

Payment to Catapult Learning, LLC, in the amount of \$3,800, for a one-day workshop for forty (40) Social Studies teachers on August 23, 2010. Participants will explore the most relevant and practical interactive strategies to engage and raise the level of student participation in the social studies classroom. Payment will be made following conclusion of the workshop and is payable from the Intermediate Unit's Title IIA Improving Teacher Quality federal grant for staff development activities for non-public schools.

Charge to account: 10-2270-320-460-909-000

Who will this benefit?

Social Studies teachers and the students they teach will benefit from this training.

Where and when will the activities/services occur? (location)

Brookline Regional Catholic School, Pittsburgh

Linda M. Baehr
 Additional person(s) accountable for this tab

Board Action Information Sheet

EDUC
 Action Item # 3
 July 2010
 Action Month



Linda M. Baehr
 Submitted By
 Linda M. Baehr
 Person Accountable

PAYMENTS AUTHORIZED

- Teachers Students Outside Firm or Person
 Other Staff Parents

Name: Catapult Learning, LLC
 Address: 470 N. Second Street, 2nd Floor
Philadelphia, PA 19123

- Security Clearance has been obtained. Resume is attached.
 Security Clearance will be obtained before contractor begins work.
 Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	<u>\$3,900.00</u>	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____	_____	_____	_____	_____
	Department	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	Title II-A	_____	10	2270	320	\$3,900.00
	Name	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

District Goals: 1. Maximum academic achievement 2. Safe and orderly learning environment 3. Efficient and effective support operations 4. Efficient & equitable distribution of resources to address the needs of all students 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented?

Payment to Catapult Learning, LLC, in the amount of \$3,900, for a one-day workshop for all K-8 teachers and principals on August 24, 2010. Participants will learn practical strategies that create overt structure and routine in their classroom that proactively reduces problematic behavior and increases time for instruction. The strategies will help all educators address a variety of challenging behaviors including defiance, tantrums, lack of motivation and how to deal with non-compliant students. Payment will be made following conclusion of the workshop and is payable from the Intermediate Unit's Title IIA Improving Teacher Quality federal grant for staff development activities for non-public schools.

Charge to account: 10-2270-320-460-909-000.

Who will this benefit?

Teachers will learn practical strategies that create overt structure and routine in the classroom which proactively reduces problematic behavior and increases time for instruction.

Where and when will the activities/services occur? (location)

St. Raphael School, Pittsburgh

Linda M. Baehr
 Additional person(s) accountable for this tab

Board Action Information Sheet

EDUC
 Action Item # 4
 July 2010
 Action Month



Linda M. Baehr *LB*
 Submitted By
 Linda M. Baehr *LB*
 Person Accountable

PAYMENTS AUTHORIZED

- Teachers Students Outside Firm or Person
 Other Staff Parents

Name: Catapult Learning, LLC
 Address: 470 N. Second Street, 2nd Floor
Philadelphia, PA 19123

- Security Clearance has been obtained. Resume is attached.
 Security Clearance will be obtained before contractor begins work.
 Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	<u>\$3,800.00</u>	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____	_____	_____	_____	_____
	Department	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	Title II-A	_____	10	2270	320	\$3,800.00
	Name	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

- District Goals:** 1. Maximum academic achievement 2. Safe and orderly learning environment 3. Efficient and effective support operations 4. Efficient & equitable distribution of resources to address the needs of all students 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

Payment to Catapult Learning, LLC, in the amount of \$3,800, for a one-day workshop for forty (40) Early Childhood teachers on August 23, 2010. Participants will explore a variety of songs, poems and picture books that will build early literacy skills as well as promote literacy over time. Teachers will be taught student-centered, hands-on routines that better engage primary students in early readiness/pre-reading activities. Payment will be made following conclusion of the workshop and is payable from the Intermediate Unit's Title IIA Improving Teacher Quality federal grant for staff development activities for non-public schools.

Charge to account: 10-2270-320-460-909-000.

Who will this benefit?

Early Childhood teachers and the students they teach will benefit from this training.

Where and when will the activities/services occur? (location)

Bishop Leonard/St. Mary of the Mount Academy, Pittsburgh

Linda M. Baehr
 Additional person(s) accountable for this tab

Board Action Information Sheet

EDUC
 Action Item # 5
 July 2010
 Action Month



Linda M. Baehr *LB*
 Submitted By
 Linda M. Baehr *LB*
 Person Accountable

PAYMENTS AUTHORIZED

- Teachers Students Outside Firm or Person
 Other Staff Parents

Name: Linda W. Thompson
 Address: 1245 Kentwood Lane
Pisgah Forest, NC 28768

- Security Clearance has been obtained. Resume is attached.
 Security Clearance will be obtained before contractor begins work.
 Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	<u>\$4,000.00</u>	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____	_____	_____	_____	_____
	Department	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	Title IIA	_____	10	2270	320	\$3,200.00
	Name	_____	10	2270	580	\$1,220.00
	Name	_____	_____	_____	_____	_____

- District Goals:** 1. Maximum academic achievement 2. Safe and orderly learning environment 3. Efficient and effective support operations 4. Efficient & equitable distribution of resources to address the needs of all students 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

Payment to Linda W. Thompson, in the amount of \$4,420, for a two-day workshop on the "Depth of Knowledge" – the meaning; applying the concept to assessment; and integrating the information into the classroom. Training will be held on August 23-24, 2010. Cost of workshop shall not exceed \$3,200 including supplies; cost of travel shall not exceed \$1,220. Payment will be made following conclusion of workshop and is payable from the Intermediate Unit's Title IIA Improving Teacher Quality federal grant for staff development activities for non-public schools.

Charge to accounts: 10-2270-320-460-909-000 and 10-2270-580-460-909-000.

Who will this benefit?

Training will benefit all K-8 science teachers and their students.

Where and when will the activities/services occur? (location)

Ramada Hotel & Conference Center-Greentree, Pittsburgh

Linda M. Baehr
 Additional person(s) accountable for this tab

Board Action Information Sheet

EDUC
 Action Item # 6
 July 2010
 Action Month



Linda M. Baehr *LB*
 Submitted By
 Linda M. Baehr *LB*
 Person Accountable

PAYMENTS AUTHORIZED

- Teachers Students Outside Firm or Person
 Other Staff Parents

Name: Pittsburgh Regional Center/Science Teachers
 Address: Univ of Pgh, 5512 Posvar Hall
Pittsburgh, PA 15260

- Security Clearance has been obtained. Resume is attached.
 Security Clearance will be obtained before contractor begins work.
 Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	<u>\$4,000.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	Department	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	Title IIA	_____	10	2270	320	\$4,000.00
	Name	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

District Goals: 1. Maximum academic achievement 2. Safe and orderly learning environment 3. Efficient and effective support operations 4. Efficient & equitable distribution of resources to address the needs of all students 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

Payment to Univ. of Pittsburgh's Pittsburgh Regional Center for Science Teachers, in the amount of \$4,000, for a two-day workshop - "Environment and Health: A Systems Approach" on 8/24/10 for 30 secondary teachers and on 8/25/10 for 30 elementary teachers. Training will include air quality, water quality, obesity crisis; energy conservation; and man's impact. Payment will be made following conclusion of workshop and is payable from the Intermediate Unit's Title IIA Improving Teacher Quality federal grant for staff development activities for non-public schools.

Charge to account: 10-2270-320-460-909-000.

Who will this benefit?

Training will benefit all K-8 science teachers and their students.

Where and when will the activities/services occur? (location)

Ramada Hotel & Conference Center-Greentree, Pittsburgh

Linda M. Baehr
 Additional person(s) accountable for this tab

Board Action Information Sheet

EDUC
 Action Item # 7
 July 2010
 Action Month



Linda M. Baehr *LB*
 Submitted By
 Linda M. Baehr *LB*
 Person Accountable

PAYMENTS AUTHORIZED

- Teachers Students Outside Firm or Person
 Other Staff Parents

Name: SMART Solutions Technologies
 Address: 704 Brownsville Road
Pittsburgh, PA 15210

- Security Clearance has been obtained. Resume is attached.
 Security Clearance will be obtained before contractor begins work.
 Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	<u>\$5,550.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		Resp	Fund	Func	Obj	Amount
	Department	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	Title IIA	_____	10	2270	320	\$5,550.00
	Name	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

- District Goals:** 1. Maximum academic achievement 2. Safe and orderly learning environment 3. Efficient and effective support operations 4. Efficient & equitable distribution of resources to address the needs of all students 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

Payment to SMART Solution Technologies, in the amount of \$5,550, for a three-day workshop for all teachers and administrators during the period August 23-25, 2010. Participants will receive hands-on training on how to efficiently and effectively implement the SMARTBoard and the SMART software into the classroom. Payment will be made following conclusion of the workshops and is payable from the Intermediate Unit's Title IIA Improving Teacher Quality federal grant for staff development activities for non-public schools (see Exhibit A, attached).

Charge to account: 10-2270-320-460-909-000

Who will this benefit?

Teachers will increase their knowledge of the SMARTBoard system being used in their schools.

Where and when will the activities/services occur? (location)

Ramada Hotel & Conference Center-Greentree, Pittsburgh

Linda M. Baehr
 Additional person(s) accountable for this tab

SMART Solutions Technologies

Contractor will provide tools to create and deliver engaging interactive lessons across all grades and subject areas. This three-day workshop will provide hands-on training on the SMART Board technology system which is installed in the Diocesan schools. Teachers and administrators will learn and set up basic SMART Board Notebook applications such as clipart, flash, and other software for use in lesson preparation.

Board Action Information Sheet

BUS
 Action Item # 1
July 2010
 Action Month



Linda M. Baehr *LB*
 Submitted By
Linda M. Baehr *LB*
 Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:		Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund						
	Department					
<input type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: 1. Maximum academic achievement 2. Safe and orderly learning environment 3. Efficient and effective support operations 4. Efficient & equitable distribution of resources to address the needs of all students 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

It is recommended that the list of payments made for the month of June 2010, in the amount of \$_____, be ratified, the payments having been made in accordance with the Rules in Effect in the Intermediate Unit and the Public School Code. (Information is on file in the Business Office of the Intermediate Unit.)

Who will this benefit?

Where will the activities/services occur and how was this school/location selected? (if applicable)

Linda M. Baehr
 Additional person(s) accountable for this tab