

PITTSBURGH-MT. OLIVER INTERMEDIATE UNIT

April 21, 2009

Agenda

COMMITTEE ON EDUCATION

(no items for Board action)

COMMITTEE ON BUSINESS

- I. General Authorization
 - A. RISO
 - B. Daily Payments

Board Action Information Sheet

BUS
 Action Item # 1
April 2009
 Action Month



Francis Holleran
 Submitted By
Francis Holleran
 Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:		Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	Department					
<input type="checkbox"/> Supplemental Fund		Name				
	Name					

District Goals: 1. Maximum academic achievement 2. Safe and orderly learning environment 3. Efficient and effective support operations 4. Efficient & equitable distribution of resources to address the needs of all students 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the Pittsburgh-Mt. Oliver Intermediate Unit #2 authorize a lease agreement with RISO, Inc., for lease of an EZ220 Duplicating Machine at a cost not to exceed One Hundred Seventy-Seven Dollars (\$177.00) per month for a sixty (60) month period beginning May 1, 2009.

Chargeable to accounts: 10-2500-448-010-111-000 and 10-2500-448-380-113-000.

The five-year lease agreement for the current RISO duplicating machine expires on April 30, 2009. These are high speed/high volume machines that are more cost efficient to run than typical copier machines especially for duplication runs consisting of single page high volume output. These machines typically have a service life of five years due to machine wear and changes in technology. This replacement machine will provide the Intermediate Unit with the latest technology currently available for the next five years at a monthly cost (\$177/month) slightly less than the expiring lease (\$185/month). This machine is used primarily by the instructional staff and will also provide backup support in the central office area in the event of down time of the existing Xerox copier machine (lease expiration on this Xerox machine is June 30, 2009).

Who will this benefit?

This upgraded equipment will benefit the instructional and office staff of the Intermediate Unit

Where will the activities/services occur and how was this school/location selected? (if applicable)

 Additional person(s) accountable for this tab

