

Pittsburgh Carrick High School

125 Parkfield St. | Pittsburgh, PA 15210 | Phone: 412.885.7700 | Fax: 412.885.7708
Parent Hotline: 412.622.7920 | www.pps.k12.pa.us

Welcome!

Dear Pittsburgh Carrick Students and Parents:

We extend our best wishes to you for a successful year. This handbook has been prepared for you so that you may become familiar with the policies and programs that have been developed to make your high school years productive and exciting, and to best prepare you to make good and well-informed choices.

This is your school. Make the most of what it has to offer and contribute your time and talents wisely. Be proud of your school and always conduct yourself in such a manner that your actions will reflect pride in yourself, your school and your community. We all share the responsibility for the school's reputation. We look forward to supporting you in another year of academic growth.

**Dr. Jennifer Murphy and the Faculty and Staff of
Pittsburgh Carrick High School**

THE HANDBOOK

The policies and procedures contained in your handbook are designed to help you have a successful high school career. Your teachers and school staff are eager to help prepare you for the transition from high school to adult life. Academics and activities lead to success. Your success is your parents' success and pride; therefore, share this handbook with them and let them be a part of your student life at Pittsburgh Carrick High School.

Pittsburgh Carrick High School graduates have included outstanding scholars, doctors, lawyers, athletes, politicians, and other professionals. We are proud of our student body and we encourage you to continue in the fine tradition of Pittsburgh Carrick. The information in this handbook is correct as of June 2011. Information contained within the Student Handbook does not supersede any Board of Education policies nor any information set forth in the Student Guide to Graduation Requirements and Subject Offerings.

ALMA MATER

Carrick High, We Love You Dearly.
You're Our Pride and You're Our Joy.
You Hold a Sacred Spot,
Within The Heart,
Of Every Girl and Boy.
We'll Honor You Forever.
We'll Be Loyal 'Till We Die.
You Always Can Depend On Us,
Our Dear Old Carrick High.

SCHOOL COLORS

Blue and Gold

SCHOOL MASCOT

Raiders

SCHOOL PROCEDURES

Bell Schedule

Please visit our website at www.pps.k12.pa.us or contact our Parent Hotline at 412.622.7920 for the bell schedule for your child's school.

Attendance

Regular attendance in school is essential to your success. Following an absence, you must turn in to the main office a signed excuse from your parent stating the reason for the absence. Students have three days following the absence to turn in their documentation. Absence from school, whether Excused or Unexcused, totaling more than six (6) days in one report period shall be considered excessive. Excessive Absences mean that students with more than (6) excused, unexcused, or early dismissals absences from a class will receive an EA grade for the report period. These absences do not include School Activities (SAC), Medical (MAB), Court (CRT), or Religious (RAB) absences. A parent note will excuse the absence from truancy; however, a parent note does not remove the absence from the Six-Day Absence Rule.

A student who has received a failing grade(s) for one or more report period(s) due to failure to meet the attendance standard, shall be entitled to receive the yearly or semester final grade for the course which the student otherwise would have received had it not been for the failing report period(s) grade(s), provided that the following requirements are met:

- The student has completed all course requirements and assignments.
- The student, at the direction of the teacher, has made up any missed course work, class period and/or testing within a reasonable period of time.
- The student passes the final yearly or semester examination, if any.
- The student's final grade would have been a passing grade, if it had not been for the failing report period(s) grade(s) due to the student's failure to meet the attendance standard.

Entering and Exiting the Building

All students entering Pittsburgh Carrick High School will enter through the cafeteria entrance and must pass through the metal detectors. Students arriving after the end of first period will enter through the main entrance.

Students exiting the building prior to the end of the regular school day must sign out at the main entrance. Students are not permitted to leave the building through any other door during the school day. Students who have a shortened schedule must exit through the main entrance. Students may use authorized exits at the regular dismissal time. Failure to comply will result in disciplinary action.

Students are not permitted to exit the building during school hours without an approved early dismissal. Students who leave without permission will face disciplinary action. Those students who leave the building without permission will not be allowed to re-enter school the same day without a parent.

Tardiness

Pittsburgh Carrick High School is committed to academic achievement and excellence. To prevent failure of the first period class due to excessive tardiness, it is imperative that you report to school on time. The day begins with the 1st period class at 7:45 a.m. All students who arrive at Pittsburgh Carrick before 7:45 a.m. should report directly to their first period class. The following rules apply for student tardiness:

- Students who arrive to school or class late will receive after school detention the next school day.
- Students who arrive to school after 7:45 a.m. are considered tardy.
- Students who arrive to first period class after 7:45 a.m. are tardy.
- Students who come into the school with a parent, have a doctor's note or a note from court will not be assigned after-school detention.
- Students who are late to any of their assigned classes will receive a tardy slip from their teacher and receive after school detention for the next school day.
- Students arriving after 8:29 a.m. will enter through the main entrance.
- Students, who receive multiple tardies in one school day, may receive additional disciplinary action.

Early Dismissal

Early dismissals will be granted for justifiable reasons approved by school authorities. If you need an early dismissal, you must submit a note written by your parent/guardian to the guidance office before 7:35 a.m. The note should include: your name and homeroom, reason for the request and time of dismissal, phone number where your parent can be reached during the day, and your parent's signature.

Early dismissals will not be granted unless your parent/guardian can be reached before the designated dismissal time. It is the student's responsibility to provide transportation to an early dismissal destination. The school cannot supply bus tickets for early dismissals. If the early dismissal is approved, you may pick up your early dismissal slip at the end of the second period or between any periods thereafter. You must present the early dismissal slip to the subject teacher at the appropriate time, sign out at the main entrance, and leave the building. In the event of an emergency, you cannot be dismissed by phone. However, your parent/guardian may pick you up in person. Proper identification must be presented. Students are reminded that they are not permitted to leave school grounds during the day without an approved early dismissal.

Make-up Work Procedures

If you are legally absent from school or suspended, you will be given a reasonable length of time to complete missing assignments. The parents of students who miss school for an extended period should call their counselor to obtain assignments. Students who will be away from school for an approved reason should obtain assignments from their teachers before they leave. All assignments should be completed and turned in on the day you return to school.

Responsibility for requesting and obtaining make-up work resides with the student and parents. Students who fail to request and complete make-up assignments must accept the consequences.

Closing School in Emergency Situations

Sometimes it is necessary to close school when such conditions as extreme weather emergencies make it impossible to stay open. Should the weather look so bad that you suspect school might be closed, please do not call the school. Announcements will be made on local radio and TV stations. On days when the weather becomes hazardous after the students have arrived at school, we rarely have an “announced official” early dismissal; if the situation warrants, students may be dismissed. In the event of a two-hour delay, school will begin two hours later than usual; buses will conduct pick-up and arrival two hours later than usual.

Religious Observance

Students will be excused for religious observation upon written request of a parent.

Closed Periods

Closed periods are periods in which students are not permitted to leave their assigned classrooms. You should not request to be excused from class during these periods, except for an emergency. Fifth, 6th, 7th, and 9th are closed periods.

Bus Pass Distribution

Bus passes for the month are distributed at Pittsburgh Carrick High School during the last week of the month in the student’s homeroom. The student will sign for their bus pass, and the teacher will record the bus pass number on a bus pass roster. The homeroom teacher will then give the student their monthly bus pass. There are no exceptions to this rule. If a student is absent from homeroom on the day of distribution, he/she will have to see the transportation administrator for, his/her bus pass upon returning to Pittsburgh Carrick High School.

Bus Pass Eligibility

The Board of Education, Pittsburgh Public Schools, Office of Transportation is responsible for determining all Pittsburgh Carrick High School student’s eligibility to receive a monthly bus pass from the Port Authority of Allegheny County. This determination is based on a student’s home residence address as part of the Pittsburgh Carrick High School feeder pattern and duly recorded with Pittsburgh Carrick High School in the student’s permanent record. Those students who are enrolled at Pittsburgh Carrick High School and live outside of a two mile radius from Pittsburgh Carrick High School and are not assigned to ride a yellow school bus are eligible to receive a monthly bus pass from the Board of Education. This also generally applies to students who are enrolled in the magnet at Pittsburgh Carrick High School. The main exception is when students that do not attend their school of residence and are out of their feeder pattern because of parent choice or open enrollment. These students are not eligible to receive bus passes.

Lost or Stolen Bus Passes

The Board of Education is not responsible for any bus pass that is lost or stolen after the bus pass has been distributed to the student. Parents are responsible for their child’s transportation until the next date bus passes are distributed through Pittsburgh Carrick High School. Pittsburgh Carrick High School does not provide drop tickets for lost or stolen bus passes. It is important for students to attend to the safekeeping of their bus pass and under no circumstances should students leave their bus pass unattended.

Parents can call the following phone numbers for assistance with transportation:

Pittsburgh Carrick High School High School
412.885.7700

Office of Transportation 412.338.8125

School Dress Code

The School District of Pittsburgh has an exclusionary dress code. The Board, therefore, resolves that no student shall wear any apparel or jewelry that by words, signs, pictures or any combination thereof advocate or promote sexual activity or violence, or the use of alcohol or drugs or demeans or degrades another because of race, sex, religious persuasion, national origin, handicap or disability. Students are expected to wear appropriate clothing at all times while at school. Clothing must not be of any style, length, or fit that is of a provocative nature. Revealing attire that permits the exposure of undergarments or private

body parts is prohibited. This prohibition shall be in effect during regular school hours and at any school-sponsored event whether on or off school premises.

In regard to the dress code at Pittsburgh Carrick High School, the following applies:

- Headgear, revealing clothing, sunglasses, and chains are not permitted.
- Length of shorts, skirts, and dresses for any student should be no higher than three inches above the knee (approximate width of a dollar bill). Pants, shorts, and skirts are not to sag below the waistline so that bare-midriff and/or underwear are seen.
- Tank type jerseys, muscle shirts, sleeveless shirts, halters, off-the shoulder shirts, netting shirts and bare midriff tops are prohibited. Shirtsleeves must have a seam and two inches of material that cover the shoulders. See-through apparel and low-cut shirts are not permitted. Shirts with plunging necklines that reveal cleavage are not permitted.
- Clothing with holes or slashes in inappropriate places is not permitted.
- Objects that are sharp or protruding from the person of a student are prohibited. This specifically includes, but is not limited to spikes on collars, jackets, shoes and wristbands.
- Hats (including hoods), headbands, bandanas, wave caps and women's scarves are not to be worn or carried during school hours.
- Coats are not to be worn in the classroom during the school day. Coats (and hats) should be placed in lockers at the start of the school day.
- Pajama pants, shirts and slippers are not permitted.
- Pocket chains, metal spike jewelry or other heavy metal paraphernalia is dangerous and presents problems at the metal detectors. These items will be confiscated by security.

Administrative discretion will resolve all questions of appropriate dress. Any inappropriately dressed student will be asked to remove the item(s) and/or be sent home to change and return properly dressed. Should a student defy the dress code and refuse to comply, disciplinary measures will be taken.

Graduation Attire

Male students must wear a dress shirt, tie, dress slacks and dress shoes. No tennis shoes, Timberland shoes, flip flops, blue jeans or athletic wear will be permitted. Female students must wear a dress, blouse/skirt, and dress shoes. Caps and gowns can not be altered in anyway.

Prom

- All male students must wear a tuxedo or a suit. Khaki pants and a sports jacket are not suitable for the occasion.
- Dress shoes are worn with prom attire, not tennis shoes or boots.
- Walking canes, sunglasses, do-rags, etc. are not acceptable accessories.
- Beautiful prom gowns must be within the guidelines of appropriate dress.
- Extreme bareness is unacceptable.
- Strapless gowns should display good taste. Sheer or see-through material is prohibited.
- Slits in the gown/dress can be no higher than the knee.
- Length can be no shorter than 1 1/2 dollar bill width, which is approximately four inches from the knee.
- Cut-out designs in the dress are not high-school friendly and are not acceptable.
- Bare midriffs (a two-piece dress) are not acceptable.

It is important to note that participation in senior activities is a privilege, not a right; therefore, students must adhere to all school policies and procedures throughout the school year. Students with excessive suspensions and/or absences will not be permitted to participate in Prom or Graduation. Critical disciplinary incidents will also cause for removal from ALL senior activities. In addition, all school fines and obligations **MUST** be cleared to participate in ALL school activities including Homecoming.

Health Services

The school nurse practitioner, located in Room 301, is a licensed professional nurse and a certified school nurse. Her responsibilities include:

- Providing health appraisals, screening tests including height and weight measurement, vision tests, audiometric test, and scoliosis screening
- Offering health counseling
- Referring to school or community resources
- Managing illness and medical emergencies
- Managing the school environment by modifying the student's environment to accommodate handicaps or special needs

It is advised that all parents of students who are new to the Pittsburgh Public Schools have a copy of their child's immunization record presented to the school nurse practitioner on the first day of enrollment. Any questions concerning your health should be referred to the nurse practitioner.

Medication

The Board of Public Education has adopted a policy stating that drugs or medication of any kind brought into a school must be administered by an adult. Aspirin or any over-the-counter medication is considered to be a drug by the Board of Public Education. All medication (prescription and/or over the counter drugs) must be brought to the nurse's office. A Consent for Medication Form must be completed by a parent. No medicine may be brought to school without the nurse's knowledge. Also, an Emergency Care Form is required by the school nurse for every child in attendance.

Cafeteria

The cafeteria is located on the ground floor. Lunch and breakfast are served daily. You will report to the cafeteria ONLY during your assigned lunch period. There are certain routines we all must follow in order to maintain a safe and clean cafeteria. Violation of these routines could result in a loss of privileges including removal of snacks:

- Be courteous.
- Wait your turn in line.
- Leave your table clean; throw away your tray, etc.
- Deposit waste in containers.
- Refrain from boisterous, dangerous, or disruptive antics. Students need to be seated.
- Vending machines are available during the lunch periods.
- Food is not permitted outside of the cafeteria.

Hall Passes

You are not permitted in the hall without a blue hall pass signed by a teacher. Instructional time is extremely valuable; therefore, hall passes are to be used only for emergencies. Students without a hall pass will be assumed to be cutting class, and be subject to disciplinary action. Security personnel, administrators and teachers monitoring the halls will review all hall passes.

Fire Drills

Fire Drills are held monthly throughout the school year. Directions for leaving the building via the nearest exit are posted in each room. When the fire alarm sounds, you are to evacuate the building quickly and quietly at the directions of the teacher. Once outside the building please move away from it and line up on the sidewalk. Your safety is our priority.

Lockers

Your ninth period teacher will assign a locker for your individual use for storage of books, clothing, and personal belongings. Secure a good lock and keep the combination or key secure. You must use the locker assigned to you by your ninth period. Do not change lockers or attempt to open a locker that does not belong to you. The school is not responsible for lost or stolen property. Incidents of theft or loss should be reported to the Security Office. Do not bring valuable items to school!

Although each student is responsible for locking the assigned locker, all lockers are and shall remain the property of the school. The student's use of a locker does not diminish the school's ownership or control of the locker. The school reserves the right to open and inspect any locker and its contents.

This is necessary to insure that the lockers are being used in accordance with intended purpose and to eliminate fire or other hazards, maintain sanitary conditions and attempt to locate lost or stolen materials.

Lost And Found/Bookroom

The Lost and Found area is located in the bookroom on the 200 level. The school is not responsible for any personal losses, but we will make every effort to help find missing items. We encourage students to lock all personal belongings in their assigned locker. It is recommended that you not bring valuables to school. If you find any items during the school day, take them to the book room.

Lunches

A lunch application is required yearly if you wish to qualify for a free or reduced lunch. If you have any questions related to the meal program, please call the cafeteria manager at 412.885.7734. Students that qualify for free or reduced lunch may receive free or reduced breakfast. Breakfast is served from 7:00 a.m. until 7:25 a.m. Students are expected to leave the cafeteria by 7:35 a.m. First period starts at 7:45 a.m. Note: Food and drink are to be kept in the cafeteria and are not permitted in the halls or classrooms.

Pledge of Allegiance

The Pledge of Allegiance is recited during opening exercise each school day. This activity provides the staff and students an opportunity to be proud Americans. Individuals with religious beliefs or concerns that prohibit the recitation are asked to stand quietly.

Physical Education

Physical education is a required class. Students must pass physical education each year in order to meet graduation requirements. Swimming is a mandatory component of our Physical Education Program. Students must bring a change of clothes for gym or swimming. It is advisable and strongly encouraged to bring a lock to secure valuables in the gym locker area. The physical education teachers will inform students of the required dress code.

Pupil Services

The Counseling Office/Guidance Department is open to all students before and after school, and at all other times to students who have proper authorization to be out of class. All students are seen by their academic counselor at least once a year for a scheduling conference. Parent participation is invited and encouraged at all times.

The goal of guidance services is to help each student realize his/her full potential as a unique person and to assist the student to understand himself/herself so that the student can make wise, independent decisions. See your counselor if you would like:

- Answers to questions about your class schedule
- Clarification about all the options, programs, and services offered at Pittsburgh Carrick High School
- To talk about your education or career plans
- To talk to an understanding person who keeps things confidential
- Information about colleges/universities, loans and scholarships
- Information about vocational schools
- Information about military service
- Information about part-time or summer jobs

The counselors' offices are located on the 300 level across from the main office.

Schedule

The schedule you receive on the first day of school is your schedule for the first semester. Your schedule for the second semester will be issued on the first day of the new semester at mid-term. Schedule changes will not be made except when your academic advisor determines that a change is necessary to meet academic requirements. Students will receive their annual schedule in August. All schedule changes must be made prior to the first day of school. Changes made after the first day of school must be approved by the principal.

Student Parking

Due to the limited number of parking spaces available, student parking is prohibited on school grounds. Students must obey all parking signs on streets surrounding the school. Violating a no parking sign or yellow curb could result in your vehicle being tagged and/or towed.

Security

Security personnel are here to help us maintain a safe school. They are available all day to help maintain an appropriate learning environment. Unlawful acts on school property may result in an arrest. The Security Office is located across from the main office.

All school property, such as lockers, desks, etc., assigned to students is the property of the Pittsburgh Public Schools. The student is given a temporary privilege to use the property and this privilege may be revoked at any time. School property should not be used to store materials, objects, etc. that are in violation of this Code, school rules, or any statutes or ordinances. The school administrator may authorize the search of school property temporarily assigned to students. Prior to a search of said property, the students involved shall be notified and given an opportunity to be present. However, where school authorities have a reasonable suspicion that the property contains materials that pose a threat to the health, welfare or safety of students in the school, it may be searched without prior warning. Students shall have no expectation of privacy as to lockers, desks, or other school property temporarily assigned for personal use. School personnel may remove from lockers or desks any articles that are prohibited at school or could be used to interfere with or disrupt the educational process.

Telecommunication Devices

The Pittsburgh Public School Code of Student Discipline prohibits possession of pagers, lasers, radios, CD players, and certain electronic or telecommunication devices, including iPods, MP3

players, and hand-held game devices. Use of cell phones is prohibited. Cell phones provide contact between the student and parent, ensuring the safety and well-being of Pittsburgh Carrick High School students participating in extracurricular activities and after-school responsibilities.

If it is necessary for a student to bring a phone to school, use of the phone is not permitted in the building during the school day. In the event of an emergency, students will be permitted to use the main office phone. The school is not responsible for lost or stolen phones; all phones must be secured in a book bag or locked in a locker during school hours.

School personnel are responsive to emergency telephone calls and will assist families in these situations. However, personal telephone calls to students via the school office are a problem. The nature of the emergency must be explained to school personnel in order to determine the best course of action. You cannot be called out of classes, and personal messages cannot be delivered to you. This is a disruption of school.

Parents should not text or call their children during the school day. This is a violation of the Cell Phone Policy.

Textbooks

You are responsible for the textbooks and supplies which have been provide by the school. You will be responsible for payment of lost or damaged books and school-issued supplies. Seniors must pay all delinquent accounts in full prior to graduation.

Visitors

All visitors, whether students or non-students, must register in the school office and state the purpose of their visit. The principal has the prerogative to approve, disapprove, or reschedule the visit for a more appropriate time. All visitors or other persons on school premises must identify themselves when requested by school personnel. This includes school-sponsored activities and events. If the person does not properly identify himself/herself, or his/her purpose, the person is trespassing, and the appropriate legal action will be taken. Any person whose actions or language threatens the health, safety, or welfare of students or staff will be barred from visiting a school or attending a school-sponsored event.

ACADEMICS

Class Rank

Class rank for determining valedictorian and other positions in the graduating class is based on unweighted rank, and is calculated on the basis of all final subject marks received each semester from the 9th grade through the first semester of the

12th grade, including physical education, health, and summer school courses. Weighted class rank based on participation in honors programs such as Centers for Advanced Studies, Pittsburgh Scholars Program, and Advanced Placement is calculated for postsecondary institutions interested in the level of the academic program pursued by graduates as high school students.

Final Exams

Final exams are given at the end of each semester in all classes. Final exam schedules are issued to Pittsburgh Carrick High School from the Board of Education through the Superintendent's office. As a school policy students must take the semester and final exams on the published dates. In order to insure academic success, continual preparation, review, and study are necessary in all classes. Students are expected to come to class on time and to stay in class for the entire period.

Graduation Project

Students must successfully complete and present their graduation project to meet the district and state guidelines. Students must successfully present and score proficient to participate in Senior Activities including Prom and/or Graduation.

Summer School

The Pittsburgh Public School District offers summer school for students who have failed required classes. Students may earn 2.0 units at summer school. Students may also attend summer school if they have failed courses for reasons other than excessive absenteeism. There is a \$50 fee for each semester course.

PROGRAMS AND ACTIVITIES

Athletics

Pittsburgh Carrick High School High School offers 20 varsity sports.

Boys	Girls
Baseball	Basketball
Basketball	Cross Country
Cross Country	Golf
Football	Soccer
Golf	Softball
Soccer	Swimming
Swimming	Tennis
Tennis	Track
Track	Volleyball
Volleyball	
Wrestling	

Athletic Eligibility Standards

Students are eligible if they maintain five or more marks of “C” (exclusive of physical education), or a 2.0 or better GPA (including physical education) at the end of the previous report card period*, and comply with all PIAA rules and regulations. Student athletes must have passed and be presently enrolled in and passing at least four full-credit subjects.

*Academic eligibility for interscholastic athletics for the following semester is to be based on end-of-semester final grades and not on second and fourth report period grades. Grades for the first and third report periods, as appropriate, are to be used as last previous grades only in determining academic eligibility for activities that start or are in progress once the semester begins.

Probation Period Summary

- An athlete, once ineligible by grades, may become eligible after a 15-school day probation period following the issue date of report cards.
- Ineligible students may practice with their team during this 15-day probation period if they participate in the Academic Support System as established by their school. They may not suit up, travel with, or play in any interschool contest or scrimmage prior to becoming eligible once again.
- Ninth graders are eligible if they maintain a 1.0 grade point average at the end of the previous report period*, and participate in the Academic Support System as established by their school. They must also comply with all PIAA Rules and Regulations; in particular they must be passing at least four full-credit subjects.
- In the event that a probationary period ends on a Friday, the student will be permitted to compete in athletic events beginning that Saturday.

Parental Involvement

Parent School Community Council (PSCC)

The Parent School Community Council (PSCC) is the representative decision-making body for the school. The council is comprised of parent representatives, school personnel, community members, and other interested parties. The PSCC meets once each month during the school year to address issues related to the educational environment at Pittsburgh Carrick High School. All parents are invited to the PSCC meetings to help the educational mission of our school.

SPECIAL PROGRAMS

Business, Finance, and Information Technology (BFIT) Academy Magnet

Pittsburgh Carrick High School houses the Business, Finance, and Information Technology Program. Students enrolled in this program may choose one of the three programs which include instruction in Accounting, Entrepreneurship, Business Law, A+ Computer Repair, Personal Finance, Economics, and CISCO networking. Students successful in their Academy program may be eligible to earn up to six college credits.

Culinary Arts

Culinary Arts is a Career and Technical Education program that prepares students for gainful employment in the food service industry. Instructional components of the program include, but are not limited to, safety and sanitation, math calculations, use of culinary equipment utilized in a commercial restaurant, recipe interpretation, nutrition, food identification, menu planning principles, effective communication, examination of inter-personal relationships, workflow between a dining room and kitchen operations, and purchasing and receiving. As students advance in the program they engage in internal and external catering. Frequent visits to post-secondary institutions, presentations by various chefs and hospitality professionals, and preparation for job readiness skills and analysis of industry hiring standards are provided through various forms of instruction. Students operate an on-site restaurant to provide daily real-world experiences in a laboratory environment. Culminating activity will be the ability to experience an internship to continue to enhance their skills in the Culinary Arts career path.

The Future is Mine (TFIM)

The Future is Mine is an initiative of The Consortium for Public Education. TFIM involves a diverse team of young people in grades 9-12. The team is charged with creating career awareness/exploration experiences, leadership development, and civic engagement activities for themselves, peers and the school community. The goal is to reach the entire student body, as well as younger peers in the middle and elementary schools through interactive projects. Although an educator facilitates the team, all projects are initiated, driven and executed by the students. The TFIM Student Project teams must complete a peer-to-peer project within the high school, a peer-to-younger peer project within the district, an individual project, as well as planning/facilitating a portion of the annual Student Leadership Conference.

Health Careers Technology Program

The Pittsburgh Carrick High School Health Careers Technology Program is a unique program offering academic and work-based preparation for the future. Students expressing an interest in health careers are encouraged to apply to the Health Technology Program. All academy students are encouraged to become involved in interscholastic and other extracurricular activities. In addition, students will be given the opportunity to participate in shadowing experiences of their career interest as well as other health-related careers.

Center for Advanced Studies (CAS)

A student's eligibility in the CAS program is based on analysis of his/her performance and ability. With score of 130 or higher on an approved IQ test, the student may be scheduled for classes as well as received support services from the CAS Facilitator and the teaching staff. CAS offers accelerated in-depth learning for gifted students, a smaller student-teacher ratio and an emphasis on critical thinking. Teacher mentors are assigned to each student, and enrichment activities are organized by the CAS Facilitators. Student progress is monitored and a Gifted Individual Education Program (GIEP) is designed with the student's strengths and interest in mind.

Pittsburgh Scholars Program (PSP)

The Pittsburgh Scholars Program (PSP) offers a five-year (8th-12th) sequential curriculum for an in-depth study of English, social studies, mathematics, science, and foreign language. Although criteria for candidates of the PSP are listed separately and will be looked at separately, it is the aggregate of criteria that should qualify a student for invitation to the program. No single criterions operating alone should either qualify or disqualify a candidate. The following are criteria for students who wish to participate in the PSP:

- Teacher recommendation
- Past performance as exhibited by above average grades (A or B) in the subjects area(s) being considered
- Parent consultation

Program for Students with Exceptionalities

The Special Education Department provides support for students with special needs including Learning Support (LS) and Emotional Support (ES). For this purpose, an Individualized Educational Plan (IEP) is developed for each student who meets the Pennsylvania criteria for a disability and needs Specially Designed Instruction. The IEP is a state-mandated, legally binding document that affirms the state's commitment to educating the student with

special needs. It delineates the yearly academic and personal goals recommended by the school's special education team for each special education student. Those recommendations are based on the student's level of achievement and are to be implemented throughout the academic year.

CODE OF STUDENT CONDUCT

Any behavior that disrupts the learning process or violates school regulations will not be tolerated. For more information, please refer to the Code of Student Conduct.

Parent Responsibility

Discipline is the primary responsibility of parents. It is important for parents to teach and model appropriate attitudes, which lead to positive student behavior. Specific details on student behavior are given in rules 1-16 of the Pittsburgh Board of Education Code of Student Conduct.

Student Responsibility

- During the school day, you are responsible for acting in a way that will help you do your best and permit others to do their best.
- Use common sense and good manners to create a pleasant school environment. Make every effort to pay attention and complete all assignments.
- You are expected to arrive at all classes on time.
- Be prepared for your classes each day by being on time with completed homework, a pencil or pen, notebook, and textbook.
- Demonstrate respect for others and for your school materials.
- During class time you are not permitted to be in the halls without an authorized blue corridor pass.
- You are not permitted to sell any items on school grounds unless the items are part of a school-sponsored activity. No items of any kind may be sold during class period.
- Once you arrive at school, you are not permitted to leave the building until the end of the school day unless you are participating in an organized program, supervised by a staff member outside of school, or you are officially dismissed by the school.
- Your parents send you to school to learn. You are expected to attend school regularly, make a sincere effort to improve yourself, and follow school rules. Students, parents, and faculty share responsibility for making Pittsburgh Carrick High School a great place to learn. No student has the right to interfere with his fellow students' education.

After-school Detention

Pittsburgh Carrick High School's detention program plays an important role in the discipline in the school. It empowers students to make correct decisions and promotes a climate for instruction and learning by setting guidelines for behavioral expectations. Detention is held daily from 3:00 to 3:30 p.m. Students are assigned to detention for tardiness and other Code of Student Conduct violations as determined by the administration. Written notification of detention is sent home with the student the day before the assigned detention. An automated phone message will also be sent. If students fail to serve detention, they will be subject to further disciplinary action.

The following rules apply to after school detention:

- Assignments to after school detention will be made for the next school day.
- Pupils will report by 3:00 p.m. They are to begin their assignment immediately.
- No talking is permitted.
- Pupils will be dismissed from detention upon the completion of their assigned duty at 3:30 p.m.

Suspensions

Serious violations of school rules can result in an out-of-school suspension of one to three days. If a longer suspension is warranted, a hearing will be held with the parent, student, and administration. In some cases, a hearing at the Board of Education will be required. While serving an out-of-school suspension, you are not permitted on school grounds or to attend any school function. If you are on school grounds, (i.e., school dance, Cupples Stadium), while serving a suspension, you are trespassing and may be subject to arrest. Transportation is never provided for students who violate this rule.

